

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

No. BSE/P&P/ 424 /2018

Dated 12-09-2018

Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

<u>S. No.</u>	<u>NATURE OF JOBS (To be done in the premises of the Board)</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Sorting, Counting, Packing, Gathering, Sealing, Binding, Re-Binding, Numbering, Affixing of Stamps, Serializing, Batch Making, Pasting of Slips etc. (to be done in the premises of Board) for the financial year 2018-2019	—	2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi	Rs.500/- (Rupees Five Hundred only) (Non-Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi	Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/ situation

Note:-

(Complete detail of above jobs are mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- 03 years experience in the relevant field
- Turn-over of at least last three years having a sum of minimum Rs.1,000,000/-
- Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods
- Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services
- An Affidavit on Stamp Paper that the firm has never been Blacklisted

3. Method of Procurement: (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

- Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Thursday 04-10-2018 up to 12:00 Noon.
- Submission:** Last date will be Thursday 04-10-2018 up to 01:00 p.m.
- Opening:** will be opened on Thursday 04-10-2018 up to 02:00 p.m.
- Un-responded Tenders:** will be again issued/submitted opened on following dates:-

Attempt:
2nd

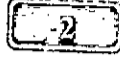
(a) Issue Date:
Friday 05-10-2018

(b) Submission & opening Date:
Monday 22-10-2018



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5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2017).

d) **Purpose and Scope:** Various Miscellaneous Jobs to be executed in the premises of the Board for SSC Examinations during one year.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(ACTING SECRETARY)
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